

ANNUAL REPORT

NOVEMBER 2020 – OCTOBER 2021



INTERNAL QUALITY ASSURANCE CELL

PRAGJYOTISH COLLEGE

GUWAHATI – 781 009

MEETINGS ORGANIZED BY IQAC

| Dates of Meetings | Primary Stakeholders Involved | No. of Members Present | Resolutions Adopted |
|--------------------------|---|-------------------------------|----------------------------|
| 07.11.2020 | IQAC Core Committee members | 14 | 2020/084 – 2020/096 |
| 09.11.2020 | Team 13 (NAAC PTV) | 4 | 4 nos. |
| 10.11.2020 | Team 8 (NAAC PTV) | 6 | 5 nos. |
| 10.11.2020 | Heads of Academic Departments | 31 | 32 nos. |
| 11.11.2020 | Preparation Sub-Committee 3 | 7 | 3 nos. |
| 12.11.2020 | Preparation Sub-Committee 2 | 7 | 10 nos. |
| 20.11.2020 | Office Staff | 9 | 8 nos. |
| 03.12.2020 | SSR Preparation Sub-Committees (Team 11, NAAC PTV) | 10 | 3 nos. |
| 05.12.2020 | HoDs and Administrative Audit Team | 40 | NA |
| 14.12.2020 | SSR Preparation Sub-Committee 1 | 2 | 4 nos. |
| 15.12.2020 | SSR Preparation Sub-Committee 2 | 2 | 4 nos. |
| 16.12.2020 | SSR Preparation Sub-Committee 3 | 2 | 4 nos. |
| 17.12.2020 | SSR Preparation Sub-Committee 7 | 2 | 4 nos. |
| 21.12.2020 | SSR Preparation Sub-Committee 5 | 2 | 4 nos. |
| 23.12.2020 | SSR Preparation Sub-Committee 4 | 2 | 4 nos. |
| 26.12.2020 | SSR Preparation Sub-Committee 6 | 2 | 4 nos. |
| 05.01.2021 | Committee for SC/ST | 2 | 4 nos. |
| 05.01.2021 | Campus Beautification Sub-Committee | 3 | 3 nos. |
| 05.01.2021 | Academic Committee | 2 | 2 nos. |
| 05.01.2021 | Anti-Tobacco Squad | 2 | 4 nos. |
| 06.01.2021 | Legal Cell | 2 | 2 nos. |
| 06.01.2021 | Academic and Administrative Audit Committee | 2 | 3 nos. |
| 07.01.2021 | OBC Cell | 2 | 2 nos. |
| 07.01.2021 | Purchase Committee | 2 | 1 no. |
| 07.01.2021 | Hostel Advisory Committee | 2 | 1 no. |
| 07.01.2021 | Minority Cell | 2 | 2 nos. |
| 07.01.2021 | Youth Red Cross Unit | 2 | 2 nos. |
| 08.01.2021 | Mock Visit Team | 8 | NA |
| 09.01.2021 | Bharat Scouts and Guides Unit | 2 | 3 nos. |

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| 09.01.2021 | Canteen Monitoring Committee | 5 | 4 nos. |
| 09.01.2021 | Sports and games Promotion Committee | 3 | 5 nos. |
| 09.01.2021 | Career Guidance and Information Cell | 2 | 3 nos. |
| 09.01.2021 | Website Maintenance and Updating Committee | 2 | 2 nos. |
| 11.01.2021 | NSS Advisory Committee | 2 | 2 nos. |
| 11.01.2021 | Students' Counselling Centre | 2 | 3 nos. |
| 11.01.2021 | Library Advisory Committee | 2 | 4 nos. |
| 18.01.2021 | Team 2 (NAAC PTV) | 7 | 3 nos. |
| 18.01.2021 | Team 3 (NAAC PTV) | 8 | 3 nos. |
| 18.01.2021 | Team 15 (NAAC PTV) | 9 | 3 nos. |
| 19.01.2021 | Team 1 (NAAC PTV) | 9 | 3 nos. |
| 19.01.2021 | Team 5 (NAAC PTV) | 8 | 4 nos. |
| 19.01.2021 | Team 9 (NAAC PTV) | 8 | 5 nos. |
| 20.01.2021 | Team 6 (NAAC (PTV) | 5 | 6 nos. |
| 20.01.2021 | Team 7 (NAAC PTV) | 5 | 5 nos. |
| 20.01.2021 | Team 14 (NAAC PTV) | 7 | 3 nos. |
| 22.01.2021 | Empowered Committee (NAAC PTV) | 5 | 4 nos. |
| 23.01.2021 | Alumni Representatives (PCAA) | 97 | NA |
| 25.01.2021 | Guardian Representatives (PCGF) | 18 | NA |
| 25.01.2021 | PCRTF Representatives | 11 | NA |
| 03.02.2021 | PCGF Representatives | 4 | 3 nos. |
| 10.03.2021 | Faculty of Fine Arts Department | 3 | 6 nos. |
| 22.10.2021 | Online meeting with AQAR Preparation Sub-Committees | 24 | 2 nos. |

OVERVIEW OF RESOLUTIONS ADOPTED IN IQAC MEETINGS

| Date | Resolution details |
|------------|---|
| 07.11.2020 | Resolutions pertaining to constitution of various NAAC Preparation Sub-Committees, finalization of IQAC logo, printing of college table calendars and diaries, appointment of joint assistant coordinator in IQAC, participation in NIRF ranking process, augmentation of e-governance in different domains, etc. |
| 09.11.2020 | Resolutions pertaining to cultural event during NAAC PTV, etc. |
| 10.11.2020 | Resolutions pertaining to NAAC PTV |
| 10.11.2020 | Resolutions pertaining to NAAC PTV - finalization of departmental profiles, departmental PPTs, proper display of statutory items in the departmental premises, upgradation of departmental computers, readying of departmental records for NAAC PTV inspection, proper order of departmental infrastructure |
| 11.11.2020 | Resolutions pertaining to NAAC PTV |
| 12.11.2020 | Resolutions pertaining to NAAC PTV |
| 20.11.2020 | Proper maintenance of office records and documents, allocation of responsibilities of Estate Officer, initiation of Administrative Audit process, setting up of an office of PCAKS |
| 03.12.2020 | Resolutions pertaining to NAAC PTV |
| 14.12.2020 | Resolutions pertaining to NAAC PTV |
| 15.12.2020 | Resolutions pertaining to NAAC PTV |
| 16.12.2020 | Resolutions pertaining to NAAC PTV |
| 17.12.2020 | Resolutions pertaining to NAAC PTV |
| 21.12.2020 | Resolutions pertaining to NAAC PTV |
| 23.12.2020 | Resolutions pertaining to NAAC PTV |
| 26.12.2020 | Resolutions pertaining to NAAC PTV |
| 05.01.2021 | Resolutions pertaining to NAAC PTV |
| 05.01.2021 | Resolutions pertaining to NAAC PTV |
| 05.01.2021 | Resolutions pertaining to NAAC PTV |
| 05.01.2021 | Resolutions pertaining to NAAC PTV |
| 06.01.2021 | Resolutions pertaining to NAAC PTV |
| 06.01.2021 | Resolutions pertaining to NAAC PTV |
| 07.01.2021 | Resolutions pertaining to NAAC PTV |
| 07.01.2021 | Resolutions pertaining to NAAC PTV |
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| 07.01.2021 | Resolutions pertaining to NAAC PTV |
| 09.01.2021 | Resolutions pertaining to NAAC PTV |
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| 09.01.2021 | Resolutions pertaining to NAAC PTV |
| 09.01.2021 | Resolutions pertaining to NAAC PTV |

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| 09.01.2021 | Resolutions pertaining to NAAC PTV |
| 11.01.2021 | Resolutions pertaining to NAAC PTV |
| 11.01.2021 | Resolutions pertaining to NAAC PTV |
| 11.01.2021 | Resolutions pertaining to NAAC PTV |
| 18.01.2021 | Resolutions pertaining to NAAC PTV |
| 18.01.2021 | Resolutions pertaining to NAAC PTV |
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| 20.01.2021 | Resolutions pertaining to NAAC PTV |
| 20.01.2021 | Resolutions pertaining to NAAC PTV |
| 20.01.2021 | Resolutions pertaining to NAAC PTV |
| 22.01.2021 | Resolutions pertaining to NAAC PTV |
| 03.02.2021 | Resolutions pertaining to NAAC PTV |
| 10.03.2021 | Resolutions pertaining to framing of modalities for introduction of B.F.A. |
| 22.10.2021 | Resolutions pertaining to submission of AQAR 2019-2020 |



EVENTS/ACTIVITIES ORGANIZED BY IQAC

| Date | Name of the Event | Stakeholders Involved with IQAC | Details of Participants |
|-------------|--|--|---|
| 05.12.2020 | Administrative Audit | Prof. Utpal Sarma Head, USIC, Gauhati University | Principal, Vice Principal, Coordinator IQAC, college office staff, all members of Office Orientation Committee, external Administrative Auditor |
| 01.02.2021 | Interactive Session on Pagemaker Set-Up for Publishing | Little Magazine Study and Research Centre, Pragjyotish College | Principal, faculty members and students |
| 04.06.2021 | Online Career Awareness Programme | 1. The Institute of Company Secretaries of India, North Eastern Chapter of EIRC 2. Department of Accountancy, Pragjyotish College | CS Anshuman Jain, CS Prantika Nath, faculty members and students |
| 01.09.2021 | Institution of Excellence Awards: 1. Pandit Tirthanath Sarma Excellence Award (to Dr. Kamalendu Dev Krori) 2. Nirmala Devi Excellence Award (Dr. Uddhab Kumar Bharali) | IQAC | 1. Dr. Jagadindra Ray Choudhury, Hon'ble MLA, Governing Body, Pragjyotish College 2. Dr. Ranoj Pegu, Hon'ble Minister, Education, Assam 3. Diganta Kalita, Hon'ble MLA, Kamalpur Constituency 4. Ramendra Narayan Kalita, Hon'ble MLA, West Guwahati Constituency 5. Dr. Paramananda Rajbongshi, Hon'ble MLA, Sipajhar Constituency 6. Hemanga Thakuria, Hon'ble MLA, Palasbari Constituency 7. Dr. Uddhab Kumar Bharali (Awardee, Nirmala Devi Excellence Award) Principal, faculty members, non-teaching staff, students |

TASKS UNDERTAKEN BY IQAC

- Successful completion of 3rd Cycle of NAAC Assessment and Accreditation (Result declared on 15th February, 2021)
- Undertaking the task of appeals against the declared results of 3rd cycle A & A
- Initiation of the process of correction of institutional details in UGC record:
Correction of name of college: Pragjyotish College [instead of Pragajyotish College]
Correction of district name as: Kamrup (Metropolitan) [instead of Kamrup]
Correction of college teaching level as: Masters [instead of Bachelors]
- Initiation of the task of retrieval of UGC 2 (f) and 12 (B) recognition records from UGC
- Finalization of IQAC logo (with Assamese version of IQAC incorporated)
- Design and printing of institutional table calendars
- Design and printing of institutional executive diaries
- Preparation of College Academic Calendar 2021
- Submission of GU Annual Report 2020-21
- Initiative in the institution of institutional Annual Excellence Awards
- Publication of a Vision Document for Policy Makers (01.09.2021)





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ANNUAL REPORT

NOVEMBER 2021 – APRIL 2022



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PRAGJYOTISH COLLEGE

GUWAHATI – 781 009

MEETINGS ORGANIZED BY IQAC

| Dates of Meetings | Primary Stakeholders Involved | No. of Members Present | Resolutions Adopted |
|-------------------|---|------------------------|---------------------|
| 06.01.2022 | Offline meeting with representatives of AQAR Sub-Committees | 12 | 2 nos. |
| 08.01.2022 | AQAR/ SSR Sub-Committees | 21 | 2 nos. |
| 20.01.2022 | AQAR Sub-Committee representatives | 12 | NA |
| 17.02.2022 | AQAR Sub-Committee 1 | 2 | NA |
| 17.02.2022 | AQAR Sub-Committee 2 | 3 | NA |
| 17.02.2022 | AQAR Sub-Committee 3 | 4 | NA |
| 17.02.2022 | AQAR Sub-Committee 4 | 4 | NA |
| 18.02.2022 | AQAR Sub-Committee 5 | 4 | NA |
| 18.02.2022 | AQAR Sub-Committee 7 | 2 | NA |
| 04.04.2022 | IQAC Core Committee | 5 | 5 nos. |



OVERVIEW OF RESOLUTIONS ADOPTED IN IQAC MEETINGS

| Date | Resolution details |
|------------|--|
| 06.01.2022 | Resolutions pertaining to submission of AQAR 2019-2020 |
| 08.01.2022 | Resolutions pertaining to submission of AQAR 2019-2020 |
| 20.01.2022 | Discussions on submission of AQAR 2019-2020 |
| 04.04.2022 | Resolutions of Action Taken Report of Student Feedback |



EVENTS/ACTIVITIES ORGANIZED BY IQAC

| Date | Name of the Event | Stakeholders Involved with IQAC | Details of Participants |
|-------------------------|--|---|---|
| 07.12.2021 | Webinar on NEP 2020: Reforms in Higher Education | Department of Statistics, Pragjyotish College | Dr. Sahana Bhattacharjee, Gauhati University; 21 other participants |
| 18.12.2021 | Seminar on NEP 2020: Technology Use and Integration Ensuring Supportive Use of ICT | Department of Computer Science, Pragjyotish College | Dr. Uzzal Sarma, Assam Don Bosco University; 68 other participants |
| 20.12.2021 – 12.01.2022 | One Month Internship Programme | 1. UNESCO Association, Guwahati 2. Resource Centre for UN-NER | Students from Jindal University (Haryana), USTM (Meghalaya), Pragjyotish College |
| 27.12.2021 | Webinar on Technology Use and Integration in NEP 2020 | 1. Department of Economics, Pragjyotish College 2. Department of History, Pragjyotish College 3. Department of Mathematics, Pragjyotish College 4. Department of Philosophy, Pragjyotish College | Dr. Santanu Acharjee, Dept. of Mathematics, Gauhati University |
| 04.01.2022 | Webinar on NEP 2020: NEP and Relevance of Art Education | Department of Fine Arts, Pragjyotish College | Dr. Moushumi Kandali, Tezpur University; 11 other participants |
| 11.01.2022 | Interactive Session on “NIRF Ranking of the Colleges” | IQAC | Dr. Devabrot Khanikar, Principal Sonapur College; Dr. Sinam Iboton Singh, Head, Department of Mathematics, Sonapur College, 41 other participants |
| 22.01.2022 | Webinar on NEP 2020: A Paradigm Shift in Higher Education | 1. Department of Political Science, Pragjyotish College 2. Department of Education, Pragjyotish College | Prof. Dulumoni Goswami, Dept. of Education, Gauhati University |

TASKS UNDERTAKEN BY IQAC

- Submission of AQAR 2019-2020
- Submission of AQAR 2020-2021
- Online Student Feedback Survey
- Submission of GU Annual Report 2021-22
- Preparation of College Academic Calendar 2022
- Design and printing of institutional table calendars
- Design and printing of institutional executive diaries
- Initiation of the process of obtaining NOC from GU to introduce Degree Programs in the Department of Fine Arts and Performing Arts, viz. B.V.A. and B.A. in Performing Arts (Sattriya Dance and Hindustani Music Vocal)
- Initiative for maiden institutional participation in NIRF-2022 rankings





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MAY 2022 – AUGUST 2022



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MEETINGS ORGANIZED BY IQAC

| Dates of Meetings | Primary Stakeholders Involved | No. of Members Present | Resolutions Adopted |
|-------------------|-------------------------------------|------------------------|---------------------|
| 06.04.2022 | Meeting with core committee members | 12 | 10 nos. |
| 15.07.2022 | Meeting with core committee members | 17 | 5 nos. |



OVERVIEW OF RESOLUTIONS ADOPTED IN IQAC MEETINGS

| Date | Resolution details |
|------------|---|
| 06.04.2022 | Resolutions pertaining to introducing of ERP in college, participation in upcoming NIRF ranking 2023, online stakeholders' feedback, preparation of AQAR 2022-23 works, adoption of 5 villages under Unnat Bharat Abhiyan, introduction of 25 add-on courses, reconstitution of college in-house bodies. |
| 15.07.2022 | Resolutions pertaining to holding of One-Day NAAC-sponsored National Conference on 28 th January 2023 on the topic "Quality Assurance in Post Accreditation Scenario in Higher Educational Institutions" in with formation of various sub-committees for smooth conduction of the national conference. |



EVENTS/ACTIVITIES ORGANIZED BY IQAC

| Date | Name of the Event | Stakeholders Involved with IQAC | Details of Participants |
|-------------------------------|--|--|--|
| 02.06.2022 | Workshop on Career Counseling | Students' Career Counseling Cell, Pragjyotish College | Principal, Vice Principal, Coordinator IQAC, all members of Students' Career Counseling Cell and students |
| 06.06.2022 - 30.06.2022 | One Month Internship Programme | 1. UNESCO Association, Guwahati 2. Resource Centre for UN-NER | Christ University, Bangalore and students of Pragjyotish College |
| 05.07.2022 | Workshop on Implementation of College Perspective Plan | AQAR sub-committees | Principal, Vice Principal, Coordinator IQAC, all members of AQAR sub-committees, faculty members and Librarian |
| 26.08.2022 | Meditation Program on Self-Realization | Brahmakumari organization, Bharalumukh | Vice Principal, Coordinator IQAC, Faculty members and Resource persons from Brahmakumari |



TASKS UNDERTAKEN BY IQAC

- Initiation of works for successful conduction of the NAAC-sponsored national conference such as dissemination of conference information to different stakeholders, communication with NAAC officials and Resource persons, preparation of various conference committees etc.
- Reconstitution of various College In-House bodies.





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