



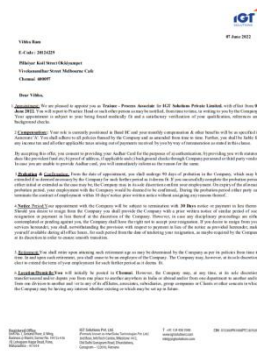
PRAGJYOTISH COLLEGE

(Affiliated to Gauhati University and recognized under Sections 2(f) and 12(B) of the U.G.C. Act, 1956)

Santipur, Guwahati – 781009, Assam

E-mail: principal@pragjyotishcollege.ac.in Website: www.pragjyotishcollege.ac.in

5.2.1 Placement Documents



Littlebox India
 Offer Letter

Dear Pratikha Bhadrachari,

We are pleased to extend you an offer of employment with Littlebox India as a Social Media Executive. This position is a full-time role and your experience will make a valuable contribution to our company's growth and success.

As a Social Media Executive, you will be responsible for developing and implementing our social media strategy, managing our social media profiles, creating engaging content, analyzing metrics, and driving engagement on each digital platform. You will be working for customer service, creative, strategic and lead for social media marketing.

In addition, you will work closely with our Marketing team to ensure that our social media strategy aligns with our overall marketing objectives. You will have the opportunity to contribute to the growth of our organization and gain valuable experience in a challenging role.

The details of your employment offer are as follows:

Position: Social Media Executive
 Salary: 6,00,000 per annum
 Start Date: 1st July 2022

We are excited to have you on our team and look forward to your contributions to our company's success. Please do not hesitate to reach out to us with any questions or concerns.

Congratulations and welcome aboard!

Sincerely,
 Nani Gopal Das
 HR Manager
 Littlebox India

CRYSTAL BIO EQUIPMENT

"CRYSTAL BHAVAN" #4715, 2nd Floor, 1st Main Road, A Block, Rajajinagar Extension, Subaramanya Nagar, Bengaluru: 560 021.
 Tel: +91-86-29904852 | 38451 91166
 Email: nanigopaldas@crystalbio.in

Authorized Distributor for: **ThermoFisher** | **AAS** | **Avantor** | **Invitrogen** | **TELESBio** | **VEDULA**

Offer Letter

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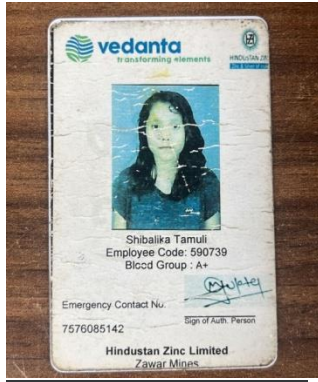


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SEVENTH HEAVEN RESTAURANT

ESTD: 1987
G.S. ROAD, ULUBARI, GUWAHATI-07

Nayan Jyoti Das
Address: Bahumati Road Railway Colony
K.S. Choudhury P.O.,
Bahumati Road Guwahati, Assam.

Date: 13-10-2022

Sub: Appointment as cashier

We refer to your recent interview for the above position and are pleased to advise that we offering you the position with our restaurant Seventh Heaven effective from 14/10/2022 under the following terms and condition:

- SALARY**
Your Salary will commence at 8,500.00 per month.
- LEAVE OF ABSENCE**
All leave of absence whether medical will be given in accordance with the Restaurant Employee Handbook.
Application on prescribe form for leave must be made one week in advance.
- PERIOD OF NOTICE FOR TERMINATION OF EMPLOYMENT**
1 Month prior notice to be submitted to the HR before termination of employment.
- WORKS HOURS**
Duration of Working hours will be applied as per Government Norms and as per convenience of Restaurant Schedule.



Simron Hussain
Senior Education Counsellor

Employee ID : TNL21910148
Manager : saumya.gupta1@byjus.com
Phone : 7002147975
Email ID : simron.hussain@byjus.com
Office Address : 6th floor, IBC Knowledge Park, Bengaluru, 560029

www.byjus.com

ABNS SCIENTIFIC SERVICES

NETRA PATH, PANDURANG, BELURANG, GUWAHATI 781011
CONTACT: 98 5688883 8888883

Ag: ABNS/SL/EA/2022/22/09 01/10/2022

Subject: Appointment Letter

Dear Mr. SHUBHAM MULLICK,

I am pleased to inform you that you have been appointed for the role of Lab Chemist. This is an official letter confirming your appointment with ABNS SCIENTIFIC SERVICES starting on 15/10/2022.

Your employment is subject to the terms and conditions detailed in the contract document supplied individually with this letter.
Please sign and return this letter to sign your acceptance of the offer and all its terms.
Congratulations and welcome to ABNS SCIENTIFIC SERVICES.

Sincerely,



Forwarded message
From: **Tannoyee Deka**
<tonmoyeedeka08@gmail.com>
Date: Thu, 14 Jul, 2022, 9:12 pm
Subject: Fwd: Joining & Training details
To: nivadeka1967@gmail.com
<nivadeka1967@gmail.com>

Forwarded message
From: **Subhankar Saha (HR,CCU)**
<Subhankar.Saha@goldigo.in>
Date: Wed, 13 Jul 2022, 4:15 pm
Subject: Joining & Training details
To:

Hi,

Congratulation, please note your date of joining has been scheduled on **19th July 22** and you need to travel to **BANGALORE** for your joining formalities and training on **18th July 22** a day prior to the joining. You will receive your travel ticket and hotel details on your personal email ID by Monday 12 noon (**18th July 22**).



Sl. No.	Name of the Candidate	Roll No.	Branch of the Candidate	Registration No. of the Candidate	Registration No. of the Candidate	Registration No. of the Candidate	Registration No. of the Candidate	Registration No. of the Candidate	Registration No. of the Candidate	Registration No. of the Candidate
01	Subhankar Saha	190101	HR/CCU	190101	190101	190101	190101	190101	190101	190101
02	Subhankar Saha	190102	HR/CCU	190102	190102	190102	190102	190102	190102	190102
03	Subhankar Saha	190103	HR/CCU	190103	190103	190103	190103	190103	190103	190103
04	Subhankar Saha	190104	HR/CCU	190104	190104	190104	190104	190104	190104	190104
05	Subhankar Saha	190105	HR/CCU	190105	190105	190105	190105	190105	190105	190105
06	Subhankar Saha	190106	HR/CCU	190106	190106	190106	190106	190106	190106	190106
07	Subhankar Saha	190107	HR/CCU	190107	190107	190107	190107	190107	190107	190107
08	Subhankar Saha	190108	HR/CCU	190108	190108	190108	190108	190108	190108	190108
09	Subhankar Saha	190109	HR/CCU	190109	190109	190109	190109	190109	190109	190109
10	Subhankar Saha	190110	HR/CCU	190110	190110	190110	190110	190110	190110	190110

Sl. No.	Name of the Candidate	Roll No.	Branch of the Candidate	Registration No. of the Candidate	Registration No. of the Candidate	Registration No. of the Candidate	Registration No. of the Candidate	Registration No. of the Candidate	Registration No. of the Candidate
01	Subhankar Saha	190101	HR/CCU	190101	190101	190101	190101	190101	190101
02	Subhankar Saha	190102	HR/CCU	190102	190102	190102	190102	190102	190102
03	Subhankar Saha	190103	HR/CCU	190103	190103	190103	190103	190103	190103
04	Subhankar Saha	190104	HR/CCU	190104	190104	190104	190104	190104	190104
05	Subhankar Saha	190105	HR/CCU	190105	190105	190105	190105	190105	190105
06	Subhankar Saha	190106	HR/CCU	190106	190106	190106	190106	190106	190106
07	Subhankar Saha	190107	HR/CCU	190107	190107	190107	190107	190107	190107
08	Subhankar Saha	190108	HR/CCU	190108	190108	190108	190108	190108	190108
09	Subhankar Saha	190109	HR/CCU	190109	190109	190109	190109	190109	190109
10	Subhankar Saha	190110	HR/CCU	190110	190110	190110	190110	190110	190110

Dear Customer, Your a/c no. XXXXXXXX8818 is credited by Rs.15000.00 on 14-01-23 by a/c linked to mobile 7XXXXXX242-GYANAM (IMPS Ref no 301411217859).If not done by you, call 1800111109. -SBI



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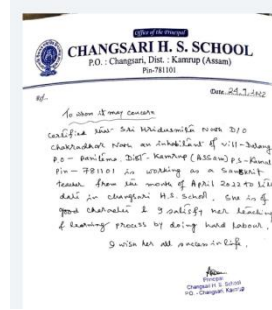
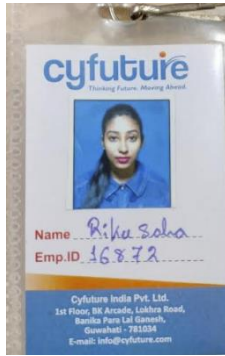
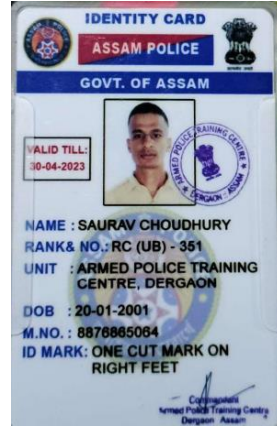
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HSBC GLOBAL ROLE PROFILE TEMPLATE

Business: HSBCNet Client Implementation	Role Profile Date:
Role Title: Client Implementation Officer	GHRB Job Code:
New or Existing Role? <input type="checkbox"/> New <input checked="" type="checkbox"/> Existing	Position Classification:
Role Holder's Name: For more than one role, state individual's	Current Global Career Band: GCB B
	Proposed Global Career Band:
Immediate Supervisor's Name & Role Title (plus functional reporting lines, if any)	
Customer Segment & Location: GLCM Digital-Wholesale, HOST	
Account Coverage: GLCM Digital-Wholesale and Cash Management is one of HSBC's global product lines and is part of HSBC's Global Commercial Banking (GCB) and Global Banking and Markets (GBM). HSBC GCB provides financial institutions and companies with a comprehensive suite of market leading, innovative solutions and products to help them do business every day. We provide direct corporate connectivity to SWIFT as a single, multi-bank channel complemented by HSBC's proprietary systems, HSBCnet and HSBC Connect.	
Purpose of Department/process: The Deal Implementation teams assist Clients with their journey of onboarding on eChannel payment platform like HSBCnet, Corporate Global liquidity cash management products. Post the initial lead from the client services or sales team, the Deal Implementation team gathers clients' requirements and assists them with completion of documentation in accordance to the various risk and regulatory requirements. Post customer documentation, the team liaises with various functions for completion of requirements like KYC, Signature Verification, Limit Approvals, eChannel enablement, Training and Billing.	
These are critical due to complexity, aggressive and non-negotiable TAT with impact on revenue generation. This is primarily a client facing role, which requires Written, Verbal and negotiation skills.	
<ul style="list-style-type: none"> The role holder is expected to meet turnaround time and Internal/ external targets assigned at the process level (as per the agreed SLA) during the implementation process Deliver best in class customer service by focusing on meeting customer requirements/ issues efficiently, accurately, and professionally. Use of project management techniques to work in collaboration with customer/ internal stakeholders for end to end deal management. Take ownership and initiative to complete necessary research of queries/ issues passed to other agents /departments or support teams for request completion or setup issues. 	



BALIPARA FOUNDATION Assam - India

PRIVATE AND CONFIDENTIAL

CONTRACT FOR SERVICES

This Contract for services is made and entered into on 1st October 2021, between Sangita Deka residing at Village-Bura Gosw, PO-Lokra Dist- Sonitpur, Assam - 784102 hereinafter referred to as "Consultant" (which expression unless repugnant to the context or meaning thereof includes its successors and assigns) of the ONE PART

AND

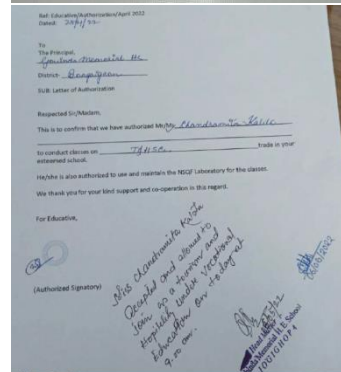
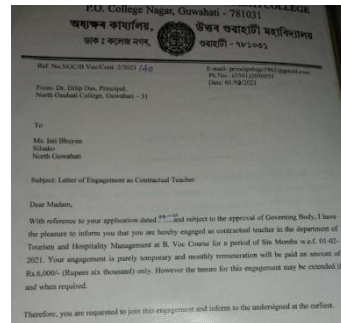
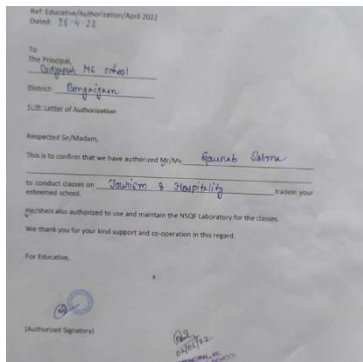
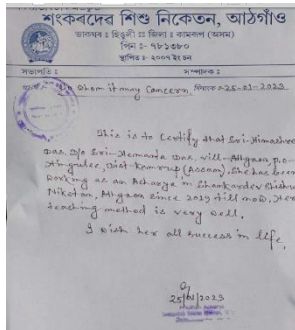
Balipara Trust and Trustee Foundation, a body corporate incorporated under the Societies Registration Act, XXI of 1860, having its registered office at House No. 5, B.P. Baruah road 1st Bye Lane, Narkharbari, Guwahati 781024 hereinafter referred to as "Balipara Foundation" (which expression unless repugnant to the context or meaning thereof includes its successors and assigns) of the OTHER PART.

WHEREAS the Consultant is a professional having expertise in the domain as represented to Balipara Foundation and has expressed her intention to provide her expertise to Balipara Foundation on certain terms and conditions.

AND WHEREAS Balipara Foundation a charitable trust carrying on various charitable activities and has expressed its desire to take the services of the Consultant on certain terms and conditions.

AND WHEREAS both the parties have expressed their intention to reduce the terms and conditions agreed upon to writing.

NOW THEREFORE THE CONTRACT FOR SERVICES WITNESSETH AND IT IS HEREBY AGREED BY AND BETWEEN THE PARTIES HERETO AS UNDER:





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